

Northeast Ohio Regional Library System

Minutes of the Board Meeting held at the Hilton Garden Inn, Twinsburg 10/19/2021

Call to Order

President CJ Lynce called the meeting to order at 11:05 am.

Roll Call

Board members present: Michelle Alleman, Leslie Cade, Kris Carroll, Laura Leonard, Andrea Legg, CJ Lynce, Melanie McGurr, Trent Ross, Amy Switzer, Eric Taggart (11:26), Teanna Weeks.

Absent: Mariana Branch, Melissa Mallinak, William Rutger, Joy Walk.

Also in attendance were Betsy Lantz, Debbie Blair, and Melissa Lattanzzi

Approval of the Agenda

Leslie Cade moved, and Teanna Weeks seconded that the agenda for the meeting be approved. The motion was approved by unanimous voice vote.

Minutes

Kris Carroll moved, and Amy Switzer seconded that the minutes of the July 20, 2021, meeting be approved. The motion passed by unanimous voice vote.

Correspondence

- Diane Vicarel of Youngstown Public Library sent her appreciation to NEO for helping the library system adjust to the numerous administrative changes and to the “new world” of libraries.
- Cecil Decker, a participant in the Emerging Technology Symposium, sent a letter to Melissa Lattanzzi complimenting her and Holly on an excellently curated and well-run event.
- Jennifer Stencil of the Akron Summit County System-Richfield also expressed thanks for the Emerging Tech Symposium, pointing out “Design Thinking.”

Fiscal Officer

Debbie presented a written report and the financial reports for the month of September, as well as a verbal report.

- Created individual fillable forms for the 2022-23 Letters of Intent.
- Revenue is up by 22% compared to September 2021.
- Pointed out that OELMA LSTA deposits get entered into NEO-RLS account and then moved to OELMA account.

Fund Balances 09/30/2021

Local	\$1,143,798.88
State	12,802.50
LSTA	2,530.50
Capital/Tech	14,818.21
Group Purchase	<u>52.82</u>
	\$1,174,002.91
<u>OELMA</u>	<u>192,859.03</u>
	\$1,366,861.94

Teanna Weeks moved, and Trent Ross seconded to approve the financial reports. The motion passed unanimously

by roll call vote.

Executive Director

Betsy submitted a written report and highlighted:

- Facilitated strategic planning with Baldwin Wallace, Ritter Library, McKinley Memorial, Cuyahoga Falls Library.
- Sent out Special Libraries Letters of intent to all Special Library Geo Members.
- Interviewed candidates for the Continuing Education position and eventually hired Reagan Snead, who comes to us from Lakeland Community College. She holds an MLIS and MBA; serves on Marketing/PR Advisory Group and created the mobile maker space at Mentor Public Library.
- Submitted first quarter report to the State Library of Ohio.
- Strategic planning for NEO-RLS will occur following the regular board meeting.

Continuing Education Coordinator

Melissa submitted a written report and highlighted:

- The success of the Emergency Tech Symposium.
- Assistance with Strategic Planning.
- Completing next six-month calendar.

Board Officers Reports -none

Committee Chairs

- **Bylaws/Policy:** Laura Leonard reported that the Bylaws/Policy Committee met prior to the Board Meeting to discuss the addition of a Metro member; realigning Zones; gendered language changes and adding presidential recognition gift to the Administrative Policy Manual.

Current Business

- **None**

New Business

- **Resolution #2022-14 LSTA Grant Fund 2021-2022 Appropriation**
Michelle Alleman moved, and Melanie McGurr seconded that the amount of \$3,525 be appropriated for Lecturers and Speakers. The motion passed unanimously by roll call vote.

Items too Late for the Agenda

- **None**

MEMBERSHIP MEETING

Tuesday, November 16, 2021 | 9:00-11:00 am

Via Zoom <https://us02web.zoom.us/j/82741359107>

FINANCE COMMITTEE

Wednesday, November 17, 2021 | 10:00 am

Twinsburg Public Library

10050 Ravenna Road
Twinsburg, OH 44087

PERSONNEL COMMITTEE

Tuesday, January 18, 2022 | 9:30 am

Twinsburg Public Library
10050 Ravenna Road
Twinsburg, OH 44087

BOARD MEETING

Tuesday, January 18, 2022 | 11:00 am

Twinsburg Public Library
10050 Ravenna Road
Twinsburg, OH 44087

DEI STRATEGIES COMMITTEE

Tuesday, January 18, 2022 | 1:30 pm

Twinsburg Public Library
10050 Ravenna Road
Twinsburg, OH 44087

ADJOURNMENT

Andrea Legg motioned, and Eric Taggart seconded that the meeting be adjourned at 11:28 am. The motion passed unanimously by voice vote.

CJ Lynce, President

Date

Laura Leonard, Secretary

Date