

## 2020-2021 NEO-RLS BOARD OF TRUSTEES CALENDAR

Northeast Ohio  
Regional  
Library System



School | Public | Academic | Special  
Maximizing Library Potential Together  
www.neo-rls.org

DATE	TIME	GROUP	TOPICS
Tuesday, July 21, 2020 Virtual via Zoom	9:45 a.m.	New Board Members	Board Orientation
	11:00 a.m.	Full Board Meeting	Swearing in of New Board Members; Officers' Election; Set Annual Board Calendar; Sign up for Board Committees
Tuesday, September 15, 2020 TBD	9:30 a.m.	Bylaws & Policy Committee	Code of Conduct; Policies regarding virtual meetings and webinars
	11:00 a.m.	Full Board Meeting	Annual Report; Review Dues and Fees; Letters of Intent for 2021-2022
Monday, September 21, 2020 Virtual via Zoom	9:30 a.m.	Multi-Type Library Committee	Prospect identification for membership; Multi-Type Library Involvement Plan
Monday, September 28, 2020 Virtual via Zoom	9:30 a.m.	Technology Committee	Technology Strategic Plan for NEO-RLS
Monday, October 5, 2020 Virtual via Zoom	9:30 a.m.	Awards Committee	Selection of Advocacy Award recipients; Awards Ceremony
Tuesday, October 20, 2020 TBD	9:30 a.m.	Finance Committee	Review 2021-2022 Budget Projection; Consideration of Office Space
	11:00 a.m.	Full Board Meeting	Review Strategic Plan; Approve Policy Updates
Monday, October 26, 2020 Virtual via Zoom	9:30 a.m.	Marketing/PR Committee	Newsletter Review; Website Audit
Tuesday, November 17, 2020 Virtual via Zoom	9:30 a.m.	Finance Committee	Update Deficit Reduction Plan; Review 2021-2022 Budget Projection
	11:00 a.m.	Membership Meeting	
	1:00 p.m.	Bylaws & Policy Committee	Code of Conduct, Policies regarding virtual meetings and webinars
Tuesday, January 19, 2021 TBD or Twinsburg Public Library 10050 Ravenna Rd., Twinsburg, OH 44087	9:30 a.m.	Personnel Committee	Review of Job Descriptions, Salary Grades and Salary Ranges
	11:00 a.m.	Full Board Meeting	Review Strategic Plan

## 2020-2021 NEO-RLS BOARD OF TRUSTEES CALENDAR

Northeast Ohio  
Regional  
Library System



School | Public | Academic | Special  
Maximizing Library Potential Together  
[www.neo-rls.org](http://www.neo-rls.org)

DATE	TIME	GROUP	TOPICS
Monday, February 8, 2021 Virtual via Zoom	9:30 a.m.	Marketing/PR Committee	Assessment of Marketing Strategy; New Goals
Tuesday, March 16, 2021 Twinsburg Public Library 10050 Ravenna Rd., Twinsburg, OH 44087	9:30 a.m.	Finance/Personnel Committee	Review 2021-2022 Budget; Review Dues for 2022-2023; Review Salary Grades and Ranges; Make Recommendation to Finance on Staff Salary Increases
	11:00 a.m.	Full Board Meeting	Approve Dues for 2022-2023; Approve Job Descriptions, Salary Grades and Ranges
Monday, March 29, 2021 Virtual via Zoom	9:30 a.m.	Multi-Type Library Committee	Multi-Type Library Involvement Plan; Identification of relevant speakers
Monday, April 12, 2021 Virtual via Zoom	9:30 a.m.	Technology Committee	Technology Strategic Plan for NEO-RLS
Tuesday, May 18, 2021 Twinsburg Public Library 10050 Ravenna Rd., Twinsburg, OH 44087	9:30 a.m.	Finance Committee	Review of 2021-2022 Budget and Deficit Reduction Goals
	11:00 a.m.	Full Board Meeting	Review Strategic Plan; Approve Technology Strategic Plan
Tuesday, June 15, 2021 Twinsburg Public Library 10050 Ravenna Rd., Twinsburg, OH 44087	9:30 a.m.	Personnel Committee	Review Evaluations for Board Reports
	11:00 a.m.	Full Board Meeting	Approve 2021-2022 Budget, Present slate for 2021-2022 Officers
Wednesday, June 30, 2021 Virtual via Zoom	9:30 a.m.	Awards Committee	Selection of Advocacy Award recipients; Awards Ceremony