

**NORTHEAST OHIO REGIONAL LIBRARY SYSTEM**

**BOARD OF TRUSTEES**

**TUESDAY, JULY 15, 2025 | 11:00 A.M.**

**JEN GRILL, PRESIDENT  
(OPEN), VICE PRESIDENT/PRESIDENT-ELECT  
(OPEN), SECRETARY**

Geauga County Public Library – Bainbridge  
17222 Snyder Rd  
Chagrin Falls, OH 44023

**Our Values** – Member-Driven, Inclusive, Relevant, Agile, and Inspiring  
**Our Vision** – NEO-RLS is the catalyst for maximizing library potential.  
**Our Mission** – NEO-RLS provides excellent, accessible development opportunities to staff and organizations and dynamic collaborative possibilities to the diverse Northeast Ohio library community.

<b>MEETING AGENDA</b>
-----------------------

I. Call to Order

- a. Roll Call
- b. Introduction of Guests
- c. Approval of Agenda\* <sup>(V)</sup>

II. Elections/Appointments/Oaths

Appointment/Oath of Office for New Board Members

- Pam Matthews, Zone 3 Library - Term expires June 30, 2028
- Meghan Harper, Academic Library – Term expires June 30, 2028
- Laura Ponikvar, Academic Library – Term expires June 30, 2028
- Carrie Kibby, At-Large – Term expires June 30, 2028
- Cheryl Slater, Zone 5 Library – Term expires June 30, 2028
- Scott Trimmer, At-Large – Term expires June 30, 2026

Election of Officers\*<sup>(B)</sup>

- Nominating Committee
  - Vice President/President-Elect
  - Secretary

Oath of Office for 2024-2025 Officers

- President
- Vice President/President-Elect

- Secretary

Appointment of NEO-RLS Staff for 2025-2025 Resolution 2026-1 (Enclosure 1)<sup>\*(RC)</sup>

- Executive Director/Deputy Fiscal Officer
- Fiscal Officer

Oath of Office for 2025-2026

- Deputy Fiscal Officer
- Fiscal Officer

III. Approval of June 17, 2025 Minutes (Enclosure 2)<sup>\*(V)</sup>

IV. Correspondence

V. Reports

- Financials (Enclosure 3)<sup>\*(RC)</sup>
- Executive Director (Enclosure 4)
- Continuing Education Coordinator (Enclosure 5)
- Marketing & Engagement Coordinator (Enclosure 6)
- Program & Services Associate (Enclosure 7)
- Board Officers
  - Board President
    - Approval of the 2025-2026 Board Calendar (Enclosure 8)<sup>\*(V)</sup>
    - New Board Roster (Enclosure 9)

VI. Current Business

- Appreciation Gift #2026-2 (Enclosure 10)<sup>\*(RC)</sup>
- Resolution #2026-3 Administrative Policy Updates Virtual Meeting Policy (Enclosure 11)<sup>\*(V)</sup>
- Office Space Discussion (Enclosure 12)
- Corrected 2025-2026 Appropriations #2026-4 (Enclosure 13)<sup>\*(RC)</sup>

VII. New Business

- 2025-2026 Advisory Group Calendar (Enclosure 14)
- Committee/Advisory Group Sign-Up (Enclosure 15)
- Fourth Quarter Report to SLO (Enclosure 16)
- 2025-2026 Check Signers Resolution #2026-5 (Enclosure 17)<sup>\*(RC)</sup>
- 2025-2026 State Library of Ohio Contract Resolution #2026-6 (Enclosure 18)<sup>\*(RC)</sup>
- Depository Agreement #2026-7 (Enclosure 19)<sup>\*(RC)</sup>
- Corrected 2025-2026 Estimates of Revenue #2026-8 (Enclosure 20)<sup>\*(RC)</sup>

VIII. Items Too Late For the Agenda

IX. Public Comments

X. Upcoming Meeting

**FINANCE COMMITTEE MEETING**  
**Tuesday, September 16, 2025 | 9:30 a.m.**  
Mentor Public Library  
8215 Mentor Ave.  
Mentor, OH 44060

**FULL BOARD MEETING**  
**Tuesday, September 16, 2025 | 11:00 a.m.**  
Mentor Public Library  
8215 Mentor Ave.  
Mentor, OH 44060

**PERSONNEL COMMITTEE MEETING**  
**Tuesday, September 16, 2025 | 1:30 p.m.**  
Mentor Public Library  
8215 Mentor Ave.  
Mentor, OH 44060

X. Adjournment

- \*indicates vote is needed
- <sup>(B)</sup> indicates vote by Ballot
- <sup>(RC)</sup> indicates vote by Roll Call
- <sup>(V)</sup> indicates vote by Voice