BOARD OF TRUSTEES  
TUESDAY, MAY 16, 2017, 11:00 A.M.

CHERYL KUONEN, PRESIDENT  
JIM WILKINS, VICE PRESIDENT/PRESIDENT-ELECT  
JANE CARLE, SECRETARY

1580 Georgetown Road  
Hudson, Ohio 44236  330-655-0531

Our Values – Collaborative, Professional, Proactive  
Our Vision – To be the catalyst for maximizing library potential.  
Our Mission – To empower the Northeast Ohio library community through high-quality staff development and dynamic collaborative opportunities.

**MEETING AGENDA**

I. Call to Order  
   a. Roll Call  
   b. Introduction of Guests  
   c. Approval of Agenda*

II. Approval of March 15, 2016 Minutes (Enclosure 1)*

III. Correspondence

IV. Reports  
   • Financials (Enclosure 2)*  
   • SLIS Intern – Dwight Meyer (Enclosure 3-4)  
   • Executive Director (Enclosure 5)  
   • Continuing Education (Enclosure 6)  
   • Youth Services (Enclosure 7)  
   • Emerging Technologies (Enclosure 8)  
   • Board Officers  
   • Committee Chairs  
      i. Personnel Committee
1. Employee Handbook Update Resolution 2017-22 (Enclosure 9)*
2. Job Descriptions Update 2017-23 (Enclosure 10)*

   ii. Finance Committee
       1. Organizational Member Discounts Resolution 2017-24
          (Enclosure 11)*
       2. Estimates of Revenue Resolution 2017-25 (Enclosure 12)*
       3. Appropriations Resolution 2017-26 (Enclosure 13)*
       4. Credit Card Policy Update 2017-27 (Enclosure 14)*

   iii. Records Commission
        1. Records to be Disposed Resolution 2017-28 (Enclosure 15)*

   iv. Nominating Committee

       • Board President
           i. Board nominations/elections update
           ii. Resolutions 2017-29 thru 2017-34 (Enclosure 16-21)*

       • Advocacy Reports

V. Old Business

VI. New Business

       • End of Year Transfers Resolution 2017-35 (Enclosure 22)*
       • Update on State-Wide Combined Conference
       • Discussion on White Papers for PR/Marketing
       • Discussion on White Papers for Grant Writing/Review

VII. Items Too Late For the Agenda

VIII. Public Comments

IX. Upcoming Meetings

X. Adjournment

BOARD OF TRUSTEES MEETING
Tuesday, July 18, 2017, 9:00 a.m.
1580 Georgetown Rd., Hudson OH 44236