

BOARD OF TRUSTEES
JUNE 17, 2025 | 11:00 A.M.

PATRICK MANNING, PRESIDENT
JEN GRILL, VICE PRESIDENT/PRESIDENT-ELECT
MELISSA MALLINAK, SECRETARY

Twinsburg Public Library
10050 Ravenna Rd
Twinsburg, OH 44087

Our Values – Member Focused, Proactive, Inclusive, Collaborative
Our Vision – NEO-RLS is the catalyst for maximizing library potential
Our Mission – NEO-RLS provides high-quality, high-value, staff and organizational development opportunities, and dynamic collaborative possibilities to the diverse Northeast Ohio library community.

<p><i>MEETING AGENDA</i></p>

I. Call to Order

- a. Roll Call
- b. Introduction of Guests
- c. Approval of Agenda^{*(V)}

III. Approval of May 20, 2025 Minutes (Enclosure 1) ^{*(V)}

IV. Correspondence

V. Reports

- Financials (Enclosure 2) ^{*(RC)}
- Executive Director (Enclosure 3)
- Continuing Education Coordinator (Enclosure 4)
- Marketing and Engagement Coordinator (Enclosure 5)
- Programs and Services Associate (Enclosure 6)
- Board Officers
 - Board President
 - Resolution #2025-28 Recognition of Service (Enclosure 7) ^{*(V)}
 - Resolution #2025-29 Recognition of Service (Enclosure 8) ^{*(V)}
 - Resolution #2025-30 Recognition of Service (Enclosure 9) ^{*(V)}
- Committee Chairs
 - Personnel Committee

- Resolution #2025-26 Employee Handbook Update (Enclosure 10) *(V)
- Finance Committee
 - Resolution #2025-31 2025-2026 Staff Wage Increases (Enclosure 11)*(RC)
- Records Commission
 - Resolution #2025-32 Records to be Disposed (Enclosure 12)*(RC)
- Nominating Committee
 - Presentation of 2025-2026 Slate of Board Officers

VI. Current Business

- Resolution #2025- 33 2025-2028 Strategic Plan (Enclosure 13) *(V)
- Resolution #2025-34 Administrative Policy Updates (Enclosure 14) *(V)
 - Code of Conduct
- Virtual Meeting Policy (Enclosure 15)
- Open Board Seat Update

VII. New Business

- Resolution #2025-35 End of the Year Transfers (Enclosure 16)*(RC)
- Resolution #2025-36 Authorization to Pay Bills (Enclosure 17)*(RC)
- Resolution #2025-37 Health Insurance (Enclosure 18)*(RC)
- Resolution #2025-38 Liability Insurance Renewal (Enclosure 19)*(RC)
- Resolution #2025-39 2024-2025 Estimates of Revenue (Enclosure 20)*(RC)
- Resolution #2025-40 Depository Agreement (Enclosure 21)*(RC)
- Resolution #2025-41 2025-2026 Budget Appropriations (Enclosure 22)*(RC)
- 2025-2026 Board Calendar (Enclosure 23) *(V)

VIII. Items Too Late For the Agenda

IX. Public Comments

X. Upcoming Meetings

FULL BOARD MEETING

Tuesday, July 15, 2025 | 11:00 a.m.

Geauga County Public Library – Bainbridge Branch
17222 Snyder Rd
Chagrin Falls, OH 44023

AWARD COMMITTEE MEETING

Tuesday, July 15, 2025, | 1:30 p.m.

Geauga County Public Library – Bainbridge Branch
17222 Snyder Rd
Chagrin Falls, OH 44023

II. Adjournment

- *indicates a vote is needed
- *(B) indicates vote by Ballot

- ^(RC) indicates vote by Roll Call
- ^(V) indicates vote by Voice